



InfoTech News

Vol. 8, Issue 1

Information Technology Resource Management Council

January 2004

ITRMC Vision: Assure standardized, effective, and efficient statewide access to information and services.

Digital Government Day to Feature Idaho Government 'Best Practices' in IT

The third annual *Digital Government Day*—held for the benefit of state and local leaders, as well as the citizens who use government services—is scheduled for **Monday, February 9**. Twenty-eight Idaho state and local government agencies have signed up to display their various electronic services.

Digital Government Day provides a convenient opportunity for State legislators and the public to network with state and local government agency representatives, and learn of the many online applications and services that are being offered to the citizens of Idaho.

Visit the **State Capitol** (Fourth Floor Rotunda) between **9 a.m. and 4 p.m.**, on February 9 to see the exhibits!

Participants:

- Access Idaho
- Department of Administration
 - Employee Portal / Idaho.gov / IDAWeb
 - IDANET
 - ITRMC
 - ITTP (Info. Technology Training Program)
 - Office of Administrative Rules
 - Division of Public Works
 - Division of Purchasing
- Idaho CIS (Career Info. Services)
- Department of Education
 - K-12 Education
- State Board of Education
 - Business Professionals of America
- CTEI (Career and Technical Educators of Idaho)
- Filer Ag/Tech Academy
- Idaho Public Television
- Idaho State Library
- Dept. of Health and Welfare
 - Central District Health Dept.
- Dept. of Juvenile Corrections
- Department of Labor
- Idaho Transportation Dept.
- GIS (Geographic Info. Systems)
- Office of the Governor
 - Division of Human Resources
- Office of the State Controller
- Office of the Secretary of State
- State Tax Commission

Compliance Survey Issued to State Agencies

The Council has issued a survey to 63 state departments, agencies, and colleges and universities, requesting their compliance status with ITRMC policies and standards. The survey was developed in response to a December 11 discussion concerning state agency compliance with ITRMC-adopted IT policies and enterprise standards. It is hoped survey responses will

allow the Council to better perform its statutorily designated responsibilities.

Survey responses were due to the ITRMC Staff by Friday, January 23. A report will be provided to the Council at its February 18 meeting. Questions can be referred to Rich Elwood, Statewide IT Coordinator, at 332-1875 or relwood@adm.state.id.us.

Council Update: December 17, 2003 Meeting*

- The Council discussed state **agency compliance** with ITRMC-adopted IT policies and enterprise standards.
- **Revisions** to ITRMC IT Policies 1040 and 1060, and Enterprise Guidelines G120 and G410, were **approved**.
- ITRMC IT Enterprise Guidelines G420, Roles of GIS Participants, and G430, Wireless Communication, were **adopted**.
- ITRMC IT Policy 1070, Geographic Information Systems, was **adopted**.
- Members discussed the draft State of Idaho IT Strategic Plan.
- An overview of **Digital Government Day 2004** preparations was given.
- Colonel Dan Charboneau of the Idaho State Police provided an update on the inaugural meeting of the **State Interoperability Executive Council (SIEC)**.
- The Council was briefed on the activities of the following **ITRMC standing committees and task force work groups** : IDANET Steering Committee, Access Idaho Steering Committee, Employee Portal Committee, Webmasters Committee, Idaho Geospatial Committee, Enterprise IT Security and Business Recovery Work Group, and Idaho Criminal Justice Information Integration Task Force.
- Mark Little, Division of Purchasing, briefed the Council on **state IT purchasing contracts** in place.

*Full copies of approved ITRMC minutes available online:
<http://www2.state.id.us/itrmc/council/minutes.htm>

Points of Interest . . .

Webmaster Training

A no-cost graphics training class was held for state webmasters in November 2003. In-house expertise was utilized to accomplish the training; *Cheryl Flood* of the Department of Administration did an excellent job of conducting the four-hour session, which was attended by approximately 50 state webmasters.

IT Security and Business Recovery Committee

As there are many information technology security and business recovery issues to be addressed, the Council approved a recommendation to change the status of the ITRMC Information Technology Security and Business Recovery Work Group to a standing committee.

Network of the Future Executive Briefing

On December 11, *Government Technology* magazine and the Center for Digital Government hosted a complimentary half-day executive lunch briefing, "Network of the Future." ITRMC Chairman Pam Ahrens welcomed attendees (including state and local government technology professionals and business leaders) to the event. Paul Taylor Ph.D., Chief Strategy Officer of the Center for Digital Government, lead the discussion, focusing on how state and local governments can make technology work for them by using networks that create solutions to serve citizens and government entities.



Major ITRMC Accomplishments for 2003

- Established **statewide cybersecurity coordinator position**
- Coordinated the development and launch of the **State Employee Portal**
- Developed an **online application for agency reporting of asset summaries**
- Developed an **online system for entry of agency IT projects**
- Provided staff support/guidance in the **IDANET project**
- Successfully planned and conducted the **2003 ITRMC Information Technology Strategy Summit**
- Drafted a **major revision to the State IT Strategic Plan**
- Coordinated and provided oversight for the establishment and launch of an online state **telecommunications provider map/database**
- Successfully planned and held the second annual **Digital Government Day**
- Continued oversight of **ITTP Employee Training Program**
- Continued oversight of **accessidaho.org**

Committee / Work Group Activities

Access Idaho Steering Committee

(Chairman: Bill Farnsworth, ITRMC Staff)

This committee has recently approved service level agreements (SLAs) and/or SLA addendums for the following agencies: Department of Health and Welfare, State Insurance Fund, and State Tax Commission. The group also approved, on an annual basis, use of several uniform resource locators (URLs) by State of Idaho entities.

Idaho Criminal Justice Information Integration Task Force

(Chairman: John Peay, Idaho Supreme Court)

On December 16, Task Force members worked to develop a mission statement, recognizing it should reflect that integration of criminal justice information was a public safety issue. Short-term objectives were also identified at this meeting.

Idaho Geospatial Committee

(Chairman: Jonathan Perry, Bureau of Homeland Security)

At its December 4 meeting, the IGC identified the following top priorities, which were thought to promote cooperation: execute/promote the Idaho I-Plan; establish a promotional/education effort (marketing plan); continue promoting INSIDE Idaho; promote local government legislation prepared by Sheldon Bluestein of Ada County.

IDANET Steering Committee

(Chairman: Susan Simmons, Idaho Transportation Department)

Steering Committee members recently approved: a request to connect Syringa Networks to IDANET via the Meridian switch; establishment of a policy limiting contracted vendors to a single physical access point to IDANET; initiation and drafting of a master service agreement with Fiberpipe Inc.; and the purchase of five additional battery racks at a cost of approximately \$2,500.

For information on all ITRMC committees and work groups, visit:
<http://www2.state.id.us/itrmc/committees.htm>.

Year 2004 ITRMC Meeting Dates

★ Next Meeting ★

Wednesday, **February 18** from 1:30 to 3:00 p.m.
East Conference Room, J.R. Williams Building,
700 West State, Boise, ID

**All subsequent meetings will be held on Wednesdays,
8:30 to 11:30 a.m. (unless otherwise noted)**

April 21, June 16, August 18, October 20, December 15

Note: All meetings are subject to change.

Please check our Web site for an update—<http://www2.state.id.us/itrmc>

ITRMC Members

Chairman:

Pam Ahrens, Dept. of Administration
332-1824, pahrens@adm.state.id.us

Elected Officers:

Keith Johns on, State Controller
334-8707, kjohnson@sco.state.id.us

Dr. Marilyn Howard,
Superintendent of Public Instruction
332-6811, mhoward@sde.state.id.us

Legislators:

Senator Hal Bunderson, Meridian
888-7156, hbunderson@earthlink.net

Senator Elliot Werk, Boise
658-0388, elliottwerk@mindspring.com

Representative Lee Gagner, Idaho Falls
522-4580, lgagner@aol.com

Representative David Langhorst, Boise
853-0303, davidlanghorst@cableone.net

Executive Agency Officers:

Karl Kurtz, Dept. of Health & Welfare
334-5502, kurtzk@idhw.state.id.us

David Ekern, Idaho Transportation Dept.
334-8807, dekern@itd.state.id.us

Public Safety Official:

Col. Dan Charboneau, Idaho State Police
884-7003, jo.mccoy@isp.state.id.us

Agency Information Systems Manager:

Steve Wilson, State Tax Commission
334-7853, swilson@tax.state.id.us

Judiciary Appointment:

John Peay, Idaho Supreme Court
334-3868, jpeay@jsc.state.id.us

State Board of Education:

Gary Stivers, Executive Director
334-2270, gstivers@osbe.state.id.us

Rural Interests Representative:

Mary Elizabeth Jones, Filer
420-8103, mjonestwf@msn.com

Local Government Representative:

Ken Harward, Assn. of Idaho Cities
344-8594, kharward@idahocities.org

Industry IT Executive:

Roger Parks, JR Simplot Co.
327-3200, rwparks@simplot.com

Please Note: All area codes are "208"

ITRMC Staff
Department of Administration
650 West State Street, Room 100 (83702)
P.O. Box 83720
Boise, ID 83720-0042

PRSRT STD
U.S. POSTAGE
PAID
BOISE, ID
PERMIT NO. 1

Costs associated with this publication are available from the ITRMC Staff, Dept of Administration, in accordance with Section 60-202, Idaho Code.



Featured Agency Application



The Information Technology Training Program (ITTP), which has been operational for over five years, is a **collaborative program** of the Division of Professional-Technical Education, the Department of Labor, and the ITRMC. **The uniqueness of the ITTP** is inherent in its ability to combine resources from the State, higher education, major computer hardware and software firms, and private training organizations to provide an added value service to the State of Idaho's information technology (IT) professionals.

Utilizing a "**one stop shopping**" model, ITTP accepts agency IT training requests online, aggregates and matches the requests with the best resources available, schedules the classes, and delivers the training in a timely, professional, cost effective manner. Prior to the implementation of the ITTP, training registrations were handled manually by agency. Answering questions regarding cost, numbers trained, and type of training was virtually impossible on a statewide basis.

Any state employee can logon to ITTP online at **<http://ittp.state.id.us/ittp/index.htm>** and view schedules of all approved state IT training vendors. With a login and password an IT manager can search classes, register employees, check on the status of a class or registration, and generate training reports for their agency, division, or a specific employee.

ITRMC Staff

Rich Elwood, Statewide IT Coordinator
relwood@adm.state.id.us, (208) 332-1875

Nathan Bentley, State GIS Coordinator
nbentley@adm.state.id.us, (208) 332-1879

Bill Farnsworth, IT Policy Analyst
bfarnsw@adm.state.id.us, (208) 332-1878

Don Fournier, IT Policy Analyst
dfournie@adm.state.id.us, (208) 332-1877

Kevin Iwersen, Statewide Cybersecurity Coord.
kiwersen@adm.state.id.us, (208) 332-1851

Emily Gales, ITRMC Assistant
egales@adm.state.id.us, (208) 332-1876

Website: <http://www2.state.id.us/itrmc>

InfoTech News is a newsletter for the **Information Technology Resource Management Council**. Anyone wishing to contribute information and ideas for future articles; has questions regarding the Council and its Mission, the **ITRMC Staff** and its activities; or would like to be on the mailing list, please contact:

Emily Gales, ITRMC Assistant
Department of Administration
P.O. Box 83720, Boise, ID 83720-0042
Voice (208) 332-1876 FAX (208) 332-1884
E-mail: egales@adm.state.id.us